

**CASA Volunteer Advocate**

**Request for Exception to the Requirement to Visit Assigned CASA Children Once a Month (30 days)**

CASA Volunteer Advocates are to visit/contact their assigned CASA children at least once each month. The following exceptions to this requirement are: if the child is in a placement outside of the county; or if the volunteer is physically unable to visit the child in person (i.e. illness, surgery, traveling out of town, lack of sufficient transportation, etc..). In the event that a CASA Volunteer is unable to fulfill the once-every-month requirement, please submit the form below to your Volunteer Coordinator.

1. Name of CASA Volunteer
2. Name of CASA Children/Case
3. Please state the reason or circumstances that prohibit you from visiting the child(ren) in person every month.
4. Please indicate how long you expect this circumstance will last

Signature of CASA Volunteer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Signature of Volunteer Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Approval of Executive Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_